

REDBOURN PARISH COUNCIL

MANAGEMENT & COMMUNICATIONS COMMITTEE

Membership	A minimum of 4 councillors with an elected Chairman and Vice Chairman		
Frequency of Meetings	Meets on the second Tuesday of each month at 10.00am (except for August)		
Obligations & Responsibilities: This committee has delegated powers to undertake the following:			
Conference Facilities	Power to provide and encourage the use of facilities	Local Government Act 1972 s144	
Community Centres including Parish Centre	Power to provide and equip buildings for use of clubs having athletic, social or educational objectives	Local Government (Miscellaneous Provisions) Act 1976 s19 LGA 1972, s133	
Tourism	Power to contribute to organization's encouraging	Local Government Act 1972 s144	
Training	Powers to train Councillors	Local Government Act 1972 s175	
Transfers of Assets	To oversee the transfer of community assets from the District to the Parish Council	Localism Act 2011	
Staff	Management, Appraisals, Objective setting, remuneration	LGA 1972, s112 (1)	
Owned & Leased Buildings (excluding the Parish Centre)	To manage and maintain all Council owned or leased buildings		Parish Centre, Museum, Council Store, Village Hall Recreation Centre
Markets			
Public Convenience	Power to provide	Public Health Act 1936, s.87	
Newsletter	To compile, edit, print and distribute a quarterly Newsletter	LGA 1972, s142	
Noticeboards	To ensure the noticeboards contains appropriate Parish Council and Parish content and to keep that content current	LGA 1972, s142	
Website	To ensure the website contains appropriate Parish Council content and to keep that content current	LGA 1972, s142	
Marketing	To market the Parish Council and the Parish centre	LGA 1972, s142	

Date adopted: January 2013

Date reviewed: May 2019

Next review date: May 2020

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