

30th April 2019

Cllrs: D Mitchell (Chairman), C O'Donovan (Vice Chair), I Caldwell, T Finnigan, R Gray, M Maynard, V Mead, S Kidd, D Bigham, S Vegro and P Schofield.

You are summoned to attend the **Annual Meeting of Redbourn Parish Council on Wednesday, 5th May 2021, 7.30pm.**

This meeting will be held remotely as per The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. If you wish to attend, please contact the Clerk on 01582 794832 or 07436 549584.



CHRIS KENNY
CLERK TO THE COUNCIL

AGENDA

ITEM NO	TOPIC	PURPOSE/OUTCOME	TO LEAD
1.	ELECTION OF CHAIRMAN	To elect the Chairman and receive the Chairman's declaration of acceptance of office.	All
2.	ELECTION OF VICE CHAIRMAN	To elect the Vice Chairman and to receive the Vice Chairman's Declaration of Acceptance of Office	All
3.	APOLOGIES	To receive apologies for absence including reason for absence.	Chair
4.	DISCLOSURE OF INTERESTS	Members are also reminded of their obligation to report any amendment to their Register of Interests to the Clerk as soon as it becomes apparent.	Chair
5.	PUBLIC PARTICIPATION		All
6.	COMMITTEES	To review Committee Structures including Terms of Reference and to appoint members to serve on the following committees: 1. Commons & Green Spaces 2. Management & Communications 3. Finance and Policy 4. Planning	All
7.	WORKING PARTIES	To review Working Party Structure including Terms of Reference and to appoint members to serve on the following Working Parties: 1. Fireworks 2. Neighbourhood Plan 3. Green Belt Defence (RAGE) 4. Christmas Market 5. Redbourn Climate Action	All

REDBOURN PARISH COUNCIL

Parish Centre, The Park,
 Redbourn, Hertfordshire, AL3 7LR
 Telephone No: 01582 794832 / 07436 549584
 E-mail: clerk@redbourn-pc.gov.uk
 Website: www.redbourn-pc.gov.uk



8.	TO APPOINT REPRESENTATIVES TO EXTERNAL BODIES	<ol style="list-style-type: none"> 1. St Albans District Association of Local Councils 2. Redbourn Leisure Centre 3. Redbourn Village Hall Management Committee 4. Redbourn Charities 5. Redbourn Museum 6. Youth Organisations – Brownies, Guides, Scouts & Cubs 7. Redbourn Tennis Club 8. Redbourn Cricket Club 9. Redbourn in Bloom 10. Friends of the Nickey Line 11. Redbourn Churches 12. Redbourn Community Group 13. Allotments 	All
9.	STANDING ORDERS	To receive and review the Standing Orders for Redbourn Parish Council adopted by the Council May 2014	All
10.	FINANCIAL REGULATIONS	To receive and review the Financial Regulations for Redbourn Parish Council adopted by the Council October 2011	All
11.	FINANCE	<ol style="list-style-type: none"> 1. To receive and approve the Cllr Allowance and Expense schemes paid by the Parish Council 2. To receive and approve the regular expenditure (inc. BACS / direct debits) paid by the Parish Council 	All
12.	RISK ASSESSMENT	To receive and review the Redbourn Parish Council Risk Assessment adopted by the Council May 2017	All
13.	STATEMENT OF INTERNAL CONTROL	To receive and review the Redbourn Parish Council Statement of Internal Control adopted by the Council May 2017	All
14.	CODE OF CONDUCT	To receive and review the Code of Conduct, adopted by the Council June 2012	All
15.	Co-option	To agree to co-opt a new Councillor	All
16.	Future meetings	To agree covid compliant council meetings after May 7 th	All
17.	DATE OF NEXT MEETING	Monday, 16th May 2022 , 7.30pm	All
18.	CLOSE		