

REDBOURN PARISH COUNCIL

Parish Centre, The Park,
Redbourn, Hertfordshire, AL3 7LR
Telephone No: 01582 794832 / 07436 549584
E-mail: clerk@redbourn-pc.gov.uk



15th June 2021

Cllrs: D Mitchell (Chair), C O'Donovan (Vice Chair), P Schofield, I Caldwell, T Finnigan, R Gray, M Maynard, V Mead, D Bigham, S Vegro, D Fenton and S Kidd

You are summoned to attend a meeting of **REDBOURN PARISH COUNCIL** on **MONDAY, 21st June 2021, 7.30pm**. This meeting will be in the Conference Room, Parish Centre following Covid-regulations. If you wish to attend, please contact the Clerk on 01582 794832

CHRIS KENNY
CLERK TO THE COUNCIL

AGENDA

ITEM	TOPIC	PURPOSE/OUTCOME	TO LEAD
1	APOLOGIES	To receive apologies for absence including reason for absence	Chair
2	DECLARATION OF INTERESTS	<p>Members are reminded to make any declarations of disclosable pecuniary and/or personal interests that they may have in relation to items on the Agenda. You should declare at this part of the meeting or when it becomes apparent your interest by stating:</p> <p>A. the item you have the interest in B. whether it is a disclosable pecuniary interest and the nature of the interest, whereupon you will not participate in the discussion or vote on that matter, unless dispensation has been requested and granted C. whether it is a personal interest and the nature of the interest</p> <p>Members are also reminded of their obligation to report any amendment to their Register of Interests to the Clerk as soon as it becomes apparent.</p> <p>Declarations: Cllr D Bigham – Redbourn Village Hall (CM) Community Group (M) Cllr I Caldwell – Nickey Line (CM), Active in Redbourn (M) Cllr T Finnigan - Classics (CM), Friends of High Street (CM) Cllr V Mead – District Cllr., Youth Club (M), Redbourn in Bloom (M), Active in Redbourn (M) Cllr P Schofield – Redbourn in Bloom (CM), Youth Club (CM), Redbourn Recreation Centre and Playing Fields Trust (Trustee) Cllr M Maynard – Redbourn Museum (Trustee), Youth Club (M) Cllr S Kidd – Redbourn Village Hall (CM) Youth Club (CM) Cllr D Mitchell – Redbourn Community Group (M) District Cllr Cllr S Vegro – Active in Redbourn (CM)</p>	All
3	PUBLIC PARTICIPATION	To receive questions, comments, or representations from the Public (3 minutes).	
4	MINUTES OF THE PREVIOUS MEETING	To receive the minutes of the Full Council meeting held on 20th May 2021	Chair
5	ACTIONS FROM PREVIOUS MINUTES	To review actions from the previous minutes	Chair
6	CHAIR'S ANNOUNCEMENTS	To give formal/general announcements	Chair
7	MATTERS TO REPORT	To give notice of urgent items for the meeting to consider for discussion only	Chair

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8	COUNTY REPORT	To receive updates on any County issues that may affect the Parish	County Cllr
9	DISTRICT REPORT	To receive updates on any District issues that may affect the Parish	District Cllr
10	COMMITTEES		
10.1	Commons	Nothing to receive	Cllr O'Donovan
10.2	Planning	To receive the minutes of the Planning Committee meeting held on 4th May 2021 and 15th May 2021	Cllr Finnigan
10.3	Management and Communications	To receive the minutes of the Management & Communications Committee held on 8th June 2021	Cllr Vegro
10.4	Finance and Policy	To receive the minutes of Finance & Policy Committee held on 10th June 2021	Cllr Kidd
11	BUSINESS MATTERS		
11.1	Spatial development/local plan	To receive an update on development and local plan	Cllr Fenton
11.2	Neighbourhood Plan	Update on the Neighbourhood Plan	Cllr Finnigan
11.3	Sewage drainage in Waterend Lane	Update on the situation regarding sewage problems in Redbourn	Cllr Mitchell
11.4	Displaying sign on Common	To approve displaying notice board on the Common for Active in Redbourn Fun Day	Cllr Vegro
11.5	Queens Jubilee	To discuss green canopy initiative and any other matters regarding Queens Jubilee: https://queensgreencanopy.org/	Cllr Mitchell
11.6	2023 Boundary Review	To consider RPC response to 2023 boundary review consultation	Cllr Mitchell
11.7	Leisure Centre	To receive an update on the Leisure Centre	Cllr Mitchell
11.8	Cricket Club	To receive a request from the Cricket Club to extend the current patio area	Clerk
12	FINANCE		
12.1	CASTAD Grant	To consider a grant application received from Citizens Advice	All
12.2	Finance Report	To receive the latest Income & Expenditure report	Clerk
12.3	Invoices for payment	To receive the latest report on payments made	Clerk
12.4	Receipts	To receive the latest report on payments received	Clerk
12.5	Internal Audit	To receive the 2020-21 Internal Auditor report	Clerk
12.6	AGAR submission	To receive and approve the AGAR for 2020-21 for submission to external audit as below: 12.6.1 To receive and approve Section 1 Annual Governance statement 2020-21 for submission to external auditors 12.6.2 To receive and approve RBS accounting system annual return figure for submission to external auditor 12.6.3 To receive and approve Section 2 Accounting Statements for submission to external auditors	Clerk
13	MATTERS TO REPORT	For discussion only	All
14	DATE OF NEXT MEETING	Full Council Thursday 15th July 7.30pm at the Parish Centre	All