

# REDBOURN PARISH COUNCIL

Parish Centre, The Park,  
Redbourn, Hertfordshire, AL3 7LR  
Telephone No: 01582 794832 / 07436 549584  
E-mail: [clerk@redbourn-pc.gov.uk](mailto:clerk@redbourn-pc.gov.uk)



10<sup>th</sup> September 2021

Cllrs: D Mitchell (Chair), C O'Donovan (Vice Chair), P Schofield, I Caldwell, T Finnigan, R Gray, M Maynard, V Mead, D Bigham, S Vegro, S Kidd and D Smith

You are summoned to attend a meeting of **REDBOURN PARISH COUNCIL** on **THURSDAY, 16<sup>th</sup> September 2021, 7.30pm**. This meeting will be in the Conference Room, Parish Centre following Covid-regulations. If you wish to attend, please contact the Clerk on 01582 794832

**CHRIS KENNY**  
**CLERK TO THE COUNCIL**

## AGENDA

ITEM	TOPIC	PURPOSE/OUTCOME	TO LEAD
1	<b>APOLOGIES</b>	To approve apologies for absence	Chair
2	<b>DECLARATION OF INTERESTS</b>	<p>Members are reminded to make any declarations of disclosable pecuniary and/or personal interests that they may have in relation to items on the Agenda. You should declare at this part of the meeting or when it becomes apparent your interest by stating:</p> <p><b>A.</b> the item you have the interest in <b>B.</b> whether it is a disclosable pecuniary interest and the nature of the interest, whereupon you will not participate in the discussion or vote on that matter, unless dispensation has been requested and granted <b>C.</b> whether it is a personal interest and the nature of the interest</p> <p>Members are also reminded of their obligation to report any amendment to their Register of Interests to the Clerk as soon as it becomes apparent.</p> <p><b>Declarations:</b> <b>Cllr D Bigham</b> – Redbourn Village Hall (CM) Community Group (M) <b>Cllr I Caldwell</b> – Nickey Line (CM), Active in Redbourn (M) <b>Cllr T Finnigan</b> - Classics (CM), Friends of High Street (CM) <b>Cllr V Mead</b> – District Cllr., Youth Club (M), Redbourn in Bloom (M), Active in Redbourn (M) <b>Cllr P Schofield</b> – Redbourn in Bloom (CM), Youth Club (CM), Redbourn Recreation Centre and Playing Fields Trust (Trustee) <b>Cllr M Maynard</b> – Redbourn Museum (Trustee), Youth Club (M) <b>Cllr S Kidd</b> – Redbourn Village Hall (CM) Youth Club (CM) <b>Cllr D Mitchell</b> – Redbourn Community Group (M) District Cllr <b>Cllr S Vegro</b> – Active in Redbourn (CM)</p>	All
3	<b>PUBLIC PARTICIPATION</b>	To receive questions, comments, or representations from the Public (3 minutes).	
4	<b>MINUTES OF THE PREVIOUS MEETING</b>	To receive the minutes of the Full Council meeting held on <b>22<sup>nd</sup> July 2021</b>	Chair
5	<b>ACTIONS FROM PREVIOUS MINUTES</b>	To review actions from the previous minutes	Chair
6	<b>CHAIR'S ANNOUNCEMENTS</b>	To give formal/general announcements	Chair
7	<b>MATTERS TO REPORT</b>	To give notice of urgent items for the meeting to consider for discussion only	Chair

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8	<b>COUNTY REPORT</b>	To receive updates on any County issues that may affect the Parish	County Cllr
9	<b>DISTRICT REPORT</b>	To receive updates on any District issues that may affect the Parish	District Cllr
10	<b>COMMITTEES</b>		
10.1	<b>Commons</b>	To receive the minutes of the Commons & Green Spaces Committee meeting held on <b>2<sup>nd</sup> September 2021</b>	Cllr Finnigan
10.2	<b>Planning</b>	To receive the minutes of the Planning Committee meeting held on <b>14<sup>th</sup> August 2021</b>	Cllr Finnigan
10.3	<b>Management and Communications</b>	To receive the minutes of the Management & Communications Committee meeting held on <b>14<sup>th</sup> September 2021</b>	Cllr Vegro
10.4	<b>Finance and Policy</b>	Nothing to receive	Cllr Kidd
11	<b>BUSINESS MATTERS</b>		
11.1	<b>Spatial development/local plan</b>	To receive an update on development and local plan	Cllr Mitchell
11.2	<b>Neighbourhood Plan</b>	Update on the Neighbourhood Plan	Cllr Finnigan
11.3	<b>Parish Conference</b>	To receive feedback from the Parish Conference Youth Provision, Community Governance Review, refuse collection and fly tipping, update on parking	Cllr Mitchell
11.4	<b>Polling districts and polling places</b>	To receive details of the Polling districts and polling places review by SADC	Cllr Mitchell
11.5	<b>Leisure Centre</b>	To receive an update on the Leisure Centre	Cllr Mitchell
11.6	<b>Covid Vaccination</b>	To consider offering a venue to the HCT vaccination bus	Clerk
12	<b>FINANCE</b>		
12.2	<b>Finance Report</b>	To receive the latest Income & Expenditure report	Clerk
12.3	<b>Invoices for payment</b>	To receive the latest report on payments made	Clerk
12.4	<b>Receipts</b>	To receive the latest report on payments received	Clerk
13	<b>MATTERS TO REPORT</b>	For discussion only	All
14	<b>DATE OF NEXT MEETING</b>	Full Council Thursday <b>21<sup>st</sup> October, 7.30pm</b> at the Parish Centre	All