

REDBOURN PARISH COUNCIL

Parish Centre, The Park,
Redbourn, Hertfordshire, AL3 7LR
Telephone No: 01582 794832 / 07436 549584
E-mail: clerk@redbourn-pc.gov.uk



9th June 2022

Cllrs: D Mitchell, C O'Donovan, P Schofield, I Caldwell, T Finnigan, R Gray, V Mead, D Bigham, S Vegro, S Kidd and D Smith

You are summoned to attend a meeting of **REDBOURN PARISH COUNCIL** on **THURSDAY, 16th June 2022, 7.30pm**. This meeting will be in the Conference Room, Parish Centre following Covid-regulations. If you wish to attend, please contact the Clerk on 01582 794832

CHRIS KENNY
CLERK TO THE COUNCIL

AGENDA

ITEM	TOPIC	PURPOSE/OUTCOME	TO LEAD
1	APOLOGIES	To receive and approve apologies for absence	Chair
2	DECLARATION OF INTERESTS	<p>Members are reminded to make any declarations of disclosable pecuniary and/or personal interests that they may have in relation to items on the Agenda. You should declare at this part of the meeting or when it becomes apparent your interest by stating:</p> <p>A. the item you have the interest in B. whether it is a disclosable pecuniary interest and the nature of the interest, whereupon you will not participate in the discussion or vote on that matter, unless dispensation has been requested and granted C. whether it is a personal interest and the nature of the interest</p> <p>Members are also reminded of their obligation to report any amendment to their Register of Interests to the Clerk as soon as it becomes apparent.</p> <p>Declarations: Cllr D Bigham – Redbourn Village Hall (CM) Community Group (M) Cllr I Caldwell – Nickey Line (CM), Active in Redbourn (M) Cllr T Finnigan - Classics (CM), Friends of High Street (CM) Cllr V Mead – Youth Club (CM), Redbourn in Bloom (CM), Active in Redbourn (M), FoTHS (CM) Cllr P Schofield – Redbourn in Bloom (CM), Youth Club (CM), Redbourn Recreation Centre and Playing Fields Trust (Trustee) Cllr S Kidd – Redbourn Village Hall (CM) Youth Club (CM) Cllr D Mitchell – Redbourn Community Group (M) District Cllr Cllr S Vegro – Active in Redbourn (CM)</p>	All
3	PUBLIC PARTICIPATION	To receive questions, comments, or representations from the Public (3 minutes).	
4	CASUAL VACANCY	To consider applicants for co-option to fill the vacant post of Parish Councillor	All
5	MINUTES OF THE PREVIOUS MEETING	To receive the minutes of the Full Council meeting held on 19th May 2022	Chair
6	MINUTES OF THE ANNUAL PARISH COUNCIL MEETING	To receive the minutes of the Annual Parish Council meeting held on 16th May 2022	Chair
7	ACTIONS FROM PREVIOUS MINUTES	To review actions from the previous minutes	Chair

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8	CHAIR'S ANNOUNCEMENTS	To give formal/general announcements	Chair
9	MATTERS TO REPORT	To give notice of urgent items for the meeting to consider for discussion only	Chair
10	COUNTY REPORT	To receive updates on any County issues that may affect the Parish	County Cllr
11	DISTRICT REPORT	To receive updates on any District issues that may affect the Parish	District Cllr
12	COMMITTEES		
12.1	Commons & Green Spaces	Nothing to report – next meeting 7th July 2022	Cllr O'Donovan
12.2	Planning	To receive the minutes of the Planning Committee meeting held on 17th May 2022	Cllr Finnigan
12.3	Management and Communications	To receive the minutes of the Management & Communications meeting held on 10th June 2022	Cllr
12.4	Finance and Policy	Nothing to report – next meeting 14th July	Cllr Kidd
13	BUSINESS MATTERS		
13.1	Spatial development/local plan	To receive an update on development and local plan	Cllr Mitchell
13.2	Neighbourhood Plan	Update on the Neighbourhood Plan	Cllr Finnigan
13.3	Youth Club	To agree the future of the Youth Club	Clerk
14	FINANCE		
14.1	Grant application	To consider a grant application received from 'Coffee on the Common'	
14.2	Finance Report	To receive the latest Income & Expenditure report	Clerk
14.3	Invoices for payment	To receive the latest report on payments made	Clerk
14.4	Receipts	To receive the latest report on payments received	Clerk
	Internal Audit	To receive the 2021-22 Internal Auditor report	
15	AGAR submission	To receive and approve the AGAR for 2021-22 for submission to external audit as below: 12.6.1 To receive and approve Section 1 Annual Governance statement 2021-22 for submission to external auditors 12.6.2 To receive and approve RBS accounting system annual return figure for submission to external auditor 12.6.3 To receive and approve Section 2 Accounting Statements for submission to external auditors	All
16	DATE OF NEXT MEETING	Full Council Thursday, 21st July 2022, 7.30pm, Conference Room at the Parish Centre	All