

**REDBOURN PARISH COUNCIL**

**Minutes of Full Council meeting held on Thursday, 29<sup>th</sup> September 2022 at 7.30pm, held in the Centenary Room, Village Hall, High Street, Redbourn**

**PRESENT:** Cllrs D Mitchell (Chair), C O'Donovan (V Chair), S Vegro, S Kidd, T Finnigan, V Mead, S Withers, D Bigham and P Schofield

**IN ATTENDANCE:** C Kenny (Clerk)

A minutes silence was observed as a mark of respect for the passing of Queen Elizabeth II

**1 APOLOGIES:** Cllrs R Gray, I Caldwell, D Smith  
Apologies were noted and accepted by members.

**2 DECLARATION OF INTERESTS**  
Nothing new

**3 PUBLIC PARTICIPATION**  
None

**4 MINUTES FROM PREVIOUS MEETING**  
**To receive the minutes of the Full Council meeting held on 21<sup>st</sup> July 2022**  
**Amendment required:** item 10 should read 'Redbourn Council'

It was proposed by the Chair and resolved that:

***Subject to the above amendment, the minutes of the Full Council meeting held on 21<sup>st</sup> July 2022 were approved as a true record***

**5 ACTIONS FROM PREVIOUS MINUTES**  
Item 12.3 – Warm Banks – no report received

**6 CHAIR'S ANNOUCEMENTS**  
None

**7 MATTERS TO REPORT**  
Highways Meeting - Clerk  
Household Support Grant - Clerk

**8 COUNTY REPORT**  
Nothing to report

## 9 DISTRICT REPORT

**Action :** Invite Cllr Carney to next Full Council

Cllr Mitchell reported that he had attended the last Scrutiny meeting where they are looking at the new economic strategy for 2022-25. The meeting also reviewed My St Albans of which the outcome was that take up has been good. He also attended Planning committee in its new format. The new system means that applications that have been refused cannot be 'called in'.

Cllr Mitchell suggested that, if all agree, he would talk to Cllr Wren in her capacity as lead Councillor for public toilets regarding the state of repair of the public toilets in the High Street. Councillors were unhappy that we pay SADC £20K in special expenses for the upkeep of the toilet block and yet, they are not wheel chair friendly or in good condition.

## 10 COMMITTEES

### 10.1 Commons and Green Spaces

The Clerk updated Cllrs regarding the additional costs for the festive lighting this year. Due to a change in the way that HCC and Ringways want the lamp posts to be tested, it now means that the supplier cannot use their inhouse engineers to structurally test the lamp posts, but rather employ a specialist structural engineer. This has increased the costs significantly. Speaking with the supplier, the Clerk could confirm that the lamp posts in the High Street will be on a two year cycle.

**ACTION:** Clerk to add this to budget proposals

**ACTION:** Clerk to email Cllr Brewster to make her aware of situation.

It was proposed by the Chair and resolved that:

***The minutes of the Commons & Green Spaces  
Committee meeting held on 1<sup>st</sup> September 2022 be approved***

### 10.2 Planning

The minutes were presented to Councillors

It was proposed by the Chair and resolved that:

***The minutes of the Planning Committee  
meeting held on 19<sup>th</sup> July, 9<sup>th</sup> and 30<sup>th</sup> August 2022 be approved.***

**To consider and comment on following planning applications**

**5/2022/1880** – Object to proposal based on the fact that the design conservation report stated it was hard to ascertain the type of work they proposed and sought further clarification.

**5/2022/1589** – Listed building consent - as above

**5/2022/2141** – No objection

**5/2022/2210** – No objection

**5/2022/2021** – No objection

**5/2022/2040** – Listed building consent – as above

It was proposed, seconded and proposed that:

***Clerk to inform SADC planning department of the decision made on  
planning applications as stated above.***

### **10.3 Management and Communications**

The minutes were presented to Councillors.

It was proposed by the Chair and resolved that:

***Subject to the above amendment, the minutes of the Management and Communications Committee meeting held on 8<sup>th</sup> July 2022 be approved***

### **10.4 Finance and Policy**

No minutes to present – next meeting to be held on 13<sup>th</sup> October 2022

## **11 BUSINESS ITEMS**

### **11.1 Spatial development/local plan**

Nothing to report

### **11.2 Neighbourhood Plan**

#### **To receive an update on the Neighbourhood Plan**

Nothing to report

### **11.3 Parish Conference**

#### **To received feedback from the Parish Conference**

The Clerk, Deputy Clerk, Cllr Mitchell and Cllr Caldwell attended the Parish Conference hosted by London Colney Parish Council. Items covered were:

- Renewal of supplier contracts – Everyone Active have been appointed as single supplier. John O'Connor's contract has been extended a further 5 years which will enable them to invest in new eco-friendly equipment. Continue to use Morgan Sindall Property Services who are currently working on a housing stock inventory with the aim to have a pre-planned maintenance programme. The Veolia contract expires in 2024.
- Boundary Review and Community Governance Review
- Local elections in May 2023
- Parking strategy and upcoming consultation
- Community 1<sup>st</sup> updated the meeting and the challenges they face. Warm banks were discussed and the idea is in its infancy. Cllr Caldwell took details of the lead person at SADC and will contact her further for a discussion on what Redbourn can feasibly offer.

### **11.4 Food Bank**

#### **To receive a report on the local foodbank**

- Most weeks significant fresh vegetables and fruit, cakes from Pudding Shop, toiletries and household items
- Visitors select and choose items from the prepacked crates, they do not take what they cannot use
- Allotment holders are increasingly bringing produce
- St Albans & District Foodbanks are investigating provision of chilled goods and different models
- Plans to receive surplus food from Redbourn Co-op are in hand
- Pudding Shop are going too donate funds for a Cold Store in the Warehouse (unconfirmed)
- A Wellbeing Coordinator is taking up post mid-September and she will help residents who need longer term support, together with Citizens Advice

- The numbers in table above have repeat visitors, those who return regularly are referred to other agencies but continue to receive food during 'engagement' period

**11.4 To consider a request from the Cricket Club to flatten area of land by training nets in order to house the portable net**

The Cricket Club have requested permission to level off an area next to the existing fixed net to enable them to store the mobile batting net adjacent to the fixed nets. Currently gently undulates but enough to make it difficult to move the mobile net over it. The planned area to level will be approximately 25m x 3.5m. The area of the Common will then be re-seeded once flattened.

It was proposed by the Chair and resolved that:

***RPC grant permission for the proposed area to be levelled off for the purposes of housing the mobile training nets. The area is to be re-seeded***

**11.5 Events premise License**

**To consider response to the application for an event at the Showground in July 2023**

**12 FINANCE**

**12.2 Finance Report**

**To receive the latest Income and Expenditure Report**

It was proposed by the Chair and resolved that:

***The Income and Expenditure report dated 21<sup>st</sup> September 2022 reflecting accounts 31<sup>st</sup> August 2022 be received***

**12.3 Invoices for payment**

**To receive the latest report on payments made**

The Clerk presented Cllrs with the list of payments (Current account – Cash Book 1) for August 2022.

It was proposed by the Chair and resolved that:

***The List of Payments (Current account – Cash Book 1) reports dated 21<sup>st</sup> September 2022 showing payments for August 2022 be received***

**12.4 Receipts**

**To receive the latest report on payments received**

The Clerk presented Cllrs with the list of receipts (Current account – Cash Book 1) for August 2022.

It was proposed by the Chair and resolved that:

***The List of Receipts (Current account – Cash Book 1) reports dated 21<sup>st</sup> September 2022 showing receipts for August 2022 be received***

**13. MATTERS TO REPORT**

**Highways Meeting** – this will be held on 3<sup>rd</sup> October and Cllr Bigham, Mead and Mitchell will attend along with the Clerk.

**Household Support Grant** – Redbourn Community Group have received a small grant from Herts Community Foundation to address both food and fuel insufficiency in Redbourn by distributing food/fuel vouchers and certain household appliances to those in need. They have signed up to the Charis Shop online system which provides an audit trail and a mechanism for distribution. The fund is available up to 30<sup>th</sup> November 2022. If Cllrs know of anyone who might benefit from this grant, please contact Community Group direct.

**14. DATE OF NEXT MEETING**

Thursday, 20<sup>th</sup> October 2022, 7.30pm, Conference Room, Parish Centre

The meeting closed at 9.08pm

*Chair* ..... *Dated* .....