

REDBOURN PARISH COUNCIL

Parish Centre, The Park,
Redbourn, Hertfordshire, AL3 7LR
Telephone No: 01582 794832 / 07436 549584
E-mail: clerk@redbourn-pc.gov.uk
Website: www.redbourn-pc.gov.uk



3rd February 2021

Councillors D Fenton, I Caldwell, M Maynard, R Gray, D Mitchell, C O'Donovan, S Vegro and V Mead, you are hereby summoned to attend a meeting of the **Management & Communications Committee** on **Tuesday, 9th February 2021 at 10.00am**. This meeting will be held remotely as per The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. If you wish to attend, please contact the Clerk on 01582 794832 or 07436 549584.

Chris Kenny
Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. DECLARATION OF INTEREST

Members are reminded to make any declarations of disclosable pecuniary and/or personal interests that they may have in relation to items on the Agenda. You should declare at this part of the meeting or when it becomes apparent your interest by stating:

- A. the item you have the interest in
- B. whether it is a disclosable pecuniary interest and the nature of the interest, where upon you will not participate in the discussion or vote on that matter, unless dispensation has been requested and granted
- C. whether it is a personal interest and the nature of the interest

Members are also reminded of their obligation to report any amendment to their Register of Interests to the Clerk as soon as it becomes apparent.

Declarations:

Cllr Caldwell – Nickey Line, Redbourn Village Online, Active in Redbourn (committee member)

Cllr Maynard – Redbourn Museum (committee member)

Cllr Mead – Redbourn Youth Club (committee member), District Councillor, Active in Redbourn (member)

Cllr Mitchell - District Councillor

Cllr Vegro - Active in Redbourn (committee member)

3. PUBLIC PARTICIPATION

4. MINUTES OF PREVIOUS MEETING

To approve the record of the previous meeting scheduled 12th January 2021

5. ACTIONS ARISING FROM THE PREVIOUS MINUTES NOT ON THE AGENDA

6. MATTERS TO REPORT

Members are invited to notify the Chairman of matters for report which they wish to be discussed at the end of the meeting. In so doing, the Member(s)/Officer(s) concerned must state the special circumstances which they consider justifies the matter being raised as a matter of urgency. The Chairman will decide whether the item(s) raised shall be considered under Matters for Report.

7. FINANCE

1. To receive the latest Management and Communications finance reports.

8. PARISH CENTRE MANAGEMENT

1. Update for Parish Centre

9. PARISH COUNCIL MANAGEMENT

1. Officer reports
2. Holiday/toil reports
3. To confirm dates for Annual meetings – Parish and Council

10. COMMUNICATIONS

1. To update on Wikipedia entry
2. To outline the format of the photography competition

11. MATTERS TO REPORT

For discussion only

12. DATE OF THE NEXT MEETING

Tuesday 9th March 2021, 10am, via Zoom