

REDBOURN PARISH COUNCIL

PLANNING COMMITTEE

Membership	A minimum of 4 Councillors, with an elected Chair and Vice Chair.	
Frequency of Meetings	The Planning Committee will meet every 3 weeks. Meetings are held on Tuesday evenings and commence at 7.30pm	
Matters Delegated to Committee	All planning applications that affect the Parish are reviewed by the Planning Committee.	
Obligations and responsibilities	<p>The obligation of the Committee is to inspect these planning applications within or liable to impact on the parish of Redbourn and to make formal recommendations and representations on behalf of the Parish Council to the St Albans District Council (SADC) Planning (Development Control) Committee North and Planning Committee, or other statutory authorities and the Department of the Environment which will assist the determination of those authorities.</p> <p>The Committees are further responsible for assessing appeals, appeal results, tree preservation orders, and alterations and making representations where required.</p> <p>Correspondence from various societies and members of the public must be mentioned or discussed at Planning Committee meetings, and the required action, if any, taken.</p> <p>The Committee will also be responsible for matters relating to the Local Plan.</p> <p>The Planning Committee Chairman shall be responsible for ensuring that all planning applications, appeals and other related matters are considered within the legal time limits.</p> <p>Maintain a list of recommendations from the Committee to the District Council detailing recommendations on all applications which should be considered by the SADC Planning (Development Control) Committee North.</p> <p>A member of the Planning Committee may be chosen, when necessary, to attend the SADC Planning (Development Control) Committee North Meeting, and</p> <ol style="list-style-type: none"> 1. Make such representations on behalf of the Council as the Committee may determine. 	<p>Town & Country Planning Act 1990 s1 ss8; Local Government Act 1972 s15 ss20</p>

Date adopted: November 2013

Date reviewed: May 2020

Date of next review: May 2021

	<p>2. Observe and record the decisions of the SADC Planning (Development Control) Committee North, and report back to the Committee.</p> <p>3. Transmit the decisions of the SADC Planning (Development Control) Committee North to the Parish Clerk's office in order that the Council's records be properly maintained.</p> <p>The Chairman or other appointee of the Committee shall be responsible for attending meetings of the SADC Planning Committee, Neighbouring Councils, other statutory Authorities and planning enquiries to act as an observer and report back to the Committee or to speak on behalf of the Council as instructed by the Committee, as and when the opportunity arises.</p>	
Site Visits	Some applications may require site visits and it may be necessary for Councillors to visit applicants or objectors to discuss issues. A letter of introduction is available to all Committee members for this purpose.	
Queries With The District Council	Some applications may require discussion with the District Council Planning officers or the Chairman of SADC Planning (Development Control) Committee North in order to clarify certain aspects.	
Tree Preservation Orders	Councillors are also encouraged to identify trees of particular significance, which may be worthy of preservation, and advise the Committee.	Town & Country Planning Act 1990 s1 ss8; Local Government Act 1972 s15 ss20
Listed Buildings	Power to contribute to the preservation of historic buildings	Essex Act 1987 s48
Parish/Neighbourhood Plans	Consider, generate or implement <ul style="list-style-type: none"> • Parish survey • Neighbourhood Plan/Parish Plan • Village Design Statement • Supplementary Planning Document • To discuss possible contributions to the preservation of Historic Buildings and make recommendations to Full Council. 	Localism Act 2011
Community Right to Build	To receive representations from community groups under the Community Right to Build which allows small scale, site specific community led projects.	Localism Act 2011

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